

**THE UNIVERSITY OF WYOMING  
MINUTES OF THE TRUSTEES**

**September 14, 1973**

**For the confidential information  
of the Board of Trustee**

THE UNIVERSITY OF WYOMING

Minutes

THE TRUSTEES

14 September 1973

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THE UNIVERSITY OF WYOMING  
Minutes of  
THE TRUSTEES  
14 September 1973

A regular meeting of the Trustees of The University of Wyoming was called to order by President Pence at 9:00 a. m. on 14 September 1973 in the Board Room of Old Main Building.

ROLL CALL

The following members answered roll call:

Bunning, Hickey, Hollon, McBride, Pence, Quealy, Sullivan, Thorpe, True, and ex officio members Carlson and Miller. Members Brodrick, Hines, Wilson, and ex officio members Governor Hathaway and Mr. Schrader were absent. Dr. Walter Edens was in attendance representing the Faculty Senate. Visitors in attendance at the meeting included Timothy O. Beppler and Fred Harrison, representatives from the Associated Students of The University of Wyoming, and members of the press were also in attendance.

APPROVAL OF MINUTES

Mr. Pence asked if there were any

corrections or additions to the minutes of the meeting on 3 August 1973. Mr. Quealy noted that he was incorrectly named as Chairman of the Coe Committee, the Chairman being Mr. Robert McBride.

It was then moved, seconded, and carried to approve the minutes of the 3 August 1973 meeting as corrected. 'Minutes of future meetings will record dissenting votes by name unless a motion is unanimously defeated.'  
Correction 10/19/73

ANNOUNCEMENTS

Dr. Carlson announced that the Trustees

were invited to join the Business Advisory Council of the College of Commerce and Industry for lunch at noon at Knight Hall, and that the dedication ceremonies for the Jacoby Athletic and Recreation Center

would be held Saturday morning at ten o'clock at the Clubhouse.

Mr. Pence noted that he still had the Resolution for Glenn J. Jacoby, which had been prepared prior to the death of Mr. Jacoby but which had never been delivered to him due to the seriousness of his illness. The concensus was that the Resolution should be corrected by substituting the title Jacoby Athletic and Recreation Center for Jacoby Golf Park. It was agreed that Mr. True would sign the corrected copy as President of the Trustees inasmuch as he held that office when the Resolution was originally adopted.

Mr. Pence then addressed himself to Dr. Walter Edens, Chairman of the Faculty Senate, who had written to Dr. Carlson requesting that the Chairman of the Faculty Senate be given ex officio Trustee status, the same privilege held by the President of the Associated Students of The University of Wyoming. Mr. Pence stated the Trustees would have to decline Dr. Eden's request because such action would require the approval of the State Legislature.

It was moved by Mr. McBride, seconded by Mr. Bunning, and carried that the meeting go into executive session at 9:15 a.m. Mr. Pence noted the announcement had been made earlier by the Division of Communications that the meeting would be in open session at 2:00 p.m.

The meeting reconvened in open session at 2:00 p.m. with the same persons present, as well as Mr. Schrader who is hereafter recorded as present.

President Carlson asked that academic matters contained in the President's Report be considered, and, on the basis of the discussions which took place during the executive session, the following actions were taken.

#### APPOINTMENTS

Mrs. Hickey moved that the following appointments be approved as recommended

by the President, to be effective on the dates indicated. The motion was seconded by Mr. Sullivan, and it carried.

1. Dale J. Menkhaus as Supply Instructor in Agricultural Economics for the fiscal year 1973-74, effective 22 October 1973 (rank contingent upon completion of doctoral degree requirements).
2. Robert E. Higginson as Instructor in Child Development and Family Relations for the academic year 1973-74.
3. Dennis R. Petersen as Supply Instructor in Wool for the 1973-74 fiscal year, effective 1 September 1973.
4. Norman L. Dalsted as Extension Economist in Farm Management and Supply Instructor in Agricultural Economics from 15 October 1973 through 31 May 1974.
5. Clifford R. Nelson as Visiting Professor of Political Science for the 1973-74 academic year.
6. Clarence W. Bahs as Associate Professor of Theatre for the 1973-74 academic year.
7. Leonard A. Asimow as Visiting Associate Professor of Mathematics for the 1973-74 academic year.
8. Ronald M. Urner as Supply Assistant Professor of Mathematics for the 1973-74 academic year.
9. Steven J. Brzezinski as Assistant Professor of Political Science for the academic year 1973-74.
10. Charles E. Lambertson as Supply Instructor in Economics for the academic year 1973-74 (rank contingent upon completion of doctoral degree requirements).

11. Robert D. Boysen as Supply Instructor in Business Administration for the 1973 Fall semester.
12. Captain Stephen R. Cornick as Lecturer in Business Administration in the AFIT-Minuteman Graduate Program from 27 September 1973 to 10 December 1973.
13. C. Kent Allen as Supply Instructor in Career Education in the University School and in the Department of Vocational Education for the academic year 1973-74 (rank contingent upon completion of doctoral degree requirements).
14. Alfredo Pando as Administrative Assistant in the Title IV Desegregation Project and Temporary Instructor in Education from 1 August 1973 through 30 June 1974.
15. David J. Plagemann as Supply Instructor in Physical Education in the University School for the academic year 1973-74.
16. Susan C. Smarr as Supply Instructor in Intermediate Education in the University School for the 1973-74 academic year.
17. Charles S. Thompson as Supply Assistant Professor of Mathematics and Mathematics Education for the academic year 1973-74.
18. Leland D. Hull as Field Coordinator in Torrington and Assistant Professor of Education and Adult Education for the academic year 1973-74.
19. Robert L. Scott as Field Coordinator for Western Wyoming and Supply Instructor in Education and Adult Education for the academic year 1973-74 (rank contingent upon completion of doctoral degree requirements).
20. Mary Ellen Cloninger as Supervisor of Women's Athletics and Supply Instructor in Intercollegiate Athletics for the 1973-74 academic year.

21. William R. Lindberg as Supply Assistant Professor of Mechanical Engineering for the 1973-74 academic year.
22. James W. Thorpen as Lecturer in Medical Technology for a three-year period, effective 17 September 1973.
23. Carol Ann Hughes as Assistant Cataloguer and Instructor in the University Library for the fiscal year 1973-74, effective 17 September 1973.
24. Josephine B. Ruud as State Extension Leader in Home Economics and Professor of Agricultural Extension for the fiscal year 1973-74, effective 1 January 1974.
25. Bradley G. Pietens as Coordinator of Special Projects and Assistant Professor in the Division of Adult Education and Community Service for the 1973-74 fiscal year, effective 20 August 1973.

REAPPOINTMENT

It was moved by Mr. McBride, seconded by Mr. Bunning, and carried that Eleanor S. Noble be reappointed as Supply Instructor in Pharmacy for the academic year 1973-74.

SUMMER SCHOOL FACULTY

It was moved by Mr. Sullivan, seconded by Mr. True, and carried to confirm the appointment of Leonard B. Baldwin, Professor of Civil Engineering, to the 1973 Summer faculty as approved by the President.

CHANGE IN DESIGNATION

It was moved by Mrs. Hickey, seconded by Mr. Sullivan, and carried to approve a change in designation for Dr. Christopher Durer, presently Associate Professor of English, as Associate Professor of English and Modern Languages, effective 17 September 1973.

CHANGE IN TENURE STATUS

It was moved by Mr. McBride, seconded by Mr. True, and carried to approve the request of Dr. Ben G. Roth, Associate Professor of Mathematics, that he remain an untenured member of the faculty. Dr. Roth had been granted tenure 1 September 1973.

ACTING DEPARTMENT HEADSHIPS--COLLEGE OF ENGINEERING

It was moved by Mrs. Hickey, seconded by Mr. True, and carried that approval be granted for the following acting departmental headships as recommended by the President under the conditions cited.

1. Dr. Philip M. Hoyt, Professor of Civil Engineering, as Acting Head of the Department of Civil and Architectural Engineering, effective 17 September 1973, with an annual increment of \$300 until such time as a permanent appointment is made to that position.

2. Dr. Walter S. Chmielewski, Associate Professor of Mechanical Engineering, as Acting Head of the Department of Mechanical Engineering, effective 17 September 1973, with an annual increment of \$300 until such time as a permanent appointment is made to that position.

LEAVE OF ABSENCE-- COLLEGE OF ARTS AND SCIENCES

It was moved by Mr. Sullivan, seconded by Mr. Bunning, and carried that Dr. William R. Steckel, Professor of History, be granted a leave of absence without pay from his duties in the Department of History for the 1974 Spring semester to permit him to do research and writing for a book on the role of the West Indies in the American Revolution.

SALARY INCREASE

It was moved by Mr. McBride, seconded by Mrs. Hickey, and carried that the annual salary rate for Ruth E. Ahl, be increased in the amount of \$1,008 for the 1973-74

fiscal year, effective immediately, as recommended by the President.

#### RESIGNATIONS

It was moved by Mr. Bunning, seconded by

Mr. McBride, and carried that the following

resignations be accepted, to be effective on the dates indicated.

1. Mr. Frank Craddock, Supply Instructor in Wool, effective 31 August 1973.
2. Dr. J. Loren Nelson, Assistant Professor of Forage Crops, effective 31 August 1973.
3. Dr. David M. Rose, Supply Assistant Professor of Statistics, effective 3 August 1973.
4. Dr. Douglas L. Polette, Assistant Professor of Vocational Education, effective 31 December 1973.
5. Dr. Leonard L. Hovey, Assistant Professor of Chemical Engineering, effective at the close of the 1972-73 academic year.
6. Miss Merle Kimball, Serials Librarian and Instructor in the University Library, effective 7 September 1973.
7. Mrs. Jean R. Sherman, Johnson County Home Economist, effective 31 August 1973.
8. Mrs. Bonnie B. West, Uinta County Home Economist, effective 21 September 1973.

#### RETIREMENT

It was moved by Mr. Sullivan, seconded by

Dr. Thorpe, and carried to approve the request

for retirement of Mrs. Mabel J. White, Secretary, effective 17 September 1973, as an exception to the Regulations of the Trustees.

REASSIGNMENT OF DUTIES  
IN STUDENT AFFAIRS

It was moved by Mr. Bunning, seconded by

Dr. Thorpe, and carried to approve the

following changes in the area of Student Affairs, as recommended by the President, to be effective 17 September 1973.

1. Dr. Arland L. Grover, Registrar and Associate Professor in Student Affairs, be designated Registrar and Director of Admissions with an annual increment of \$960 for the 1973-74 fiscal year.
2. Mr. Allen D. Barkley, Admissions Counselor, be designated Associate Director of Admissions with an annual increment of \$912 for the 1973-74 fiscal year.
3. Mr. Randall R. Grundy, Associate Registrar, be granted an increase of \$984 to his budgeted salary for the 1973-74 fiscal year in recognition of increased responsibility in the Office of Registration and Records.
4. Mr. Richard H. Hill, Assistant Registrar, be granted an increase of \$984 to his budgeted salary for the 1973-74 fiscal year in recognition of additional duties he has assumed in the Office of Registration and Records.
5. Dr. Oscar H. Hendrix, Director of Student Financial Aids and Professor in Student Affairs, be relieved of his administrative duties as Director, effective 1 September 1973, at his request for health reasons.
6. Dr. James L. Thompson, Assistant Director of the Division of Student Financial Aids, be designated Director of Student Financial Aids without faculty rank, effective 17 September 1973, with an increase of \$3,000 for the 1973-74 fiscal year.
7. Mr. Thomas E. Mattheus, Associate Dean of Students, be designated Acting Dean of Students without academic rank, effective 17 September 1973, with an increase of \$3,000 to his budgeted salary for the 1973-74 fiscal year.

## TRANSFER OF GIFTS

The following actions were taken regarding transfers of property received from estates by the University to The University of Wyoming Foundation as agent of the Trustees.

1. From the Estate of Paul W. Emerson. It was moved by Mr. Sullivan, seconded by Mrs. Hickey, and carried that the Trustees adopt the following resolution directing the transfer of stocks consisting of 240 shares common stock, State Street Investment Corporation, and 74 shares common stock, American Telephone and Telegraph, the total value being approximately \$14,500, to The University of Wyoming Foundation.

### RESOLUTION RE

#### PAUL W. EMERSON ESTATE

WHEREAS, Paul W. Emerson, deceased, designated The University of Wyoming as a residuary beneficiary of his Last Will and Testament duly admitted for probate in the District Court First Judicial District of the State of Wyoming for the County of Laramie (Doc. 22 No. 514), Cheyenne, Wyoming, and

WHEREAS, The University of Wyoming Foundation, a non-profit corporation under the laws of the State of Wyoming, is organized to assist and extend financial support to The University of Wyoming and to serve as agent for The University of Wyoming in the management and investment of property of any kind acquired by The University of Wyoming by gift or devise,

NOW THEREFORE, be it resolved that:

1. The Trustees of The University of Wyoming, as the lawful governing board of The University of Wyoming, do hereby transfer to The University of Wyoming Foundation all property given to The University of Wyoming by virtue of the Last Will and Testament of Paul W. Emerson, deceased, as probated in the District Court First Judicial District of the State of Wyoming for the County of Laramie (Doc. 22 No. 514). Such Foundation shall serve as agent of The University of Wyoming in the management and investment of such property and it shall pay over to The University of Wyoming the principal and income therefrom for use in accordance with the directions of the testator.

2. The Treasurer of The University of Wyoming is hereby directed to cause the foregoing transfer.

2. From the Estate of Frances F. Feris. It was moved by Mr. Sullivan, seconded by Mrs. Hickey, and carried that the Trustees of The University of Wyoming authorize the Executor of the estate of Frances F. Feris to cause the transfer of title to all property given to The University of Wyoming to The University of Wyoming Foundation, the total value being approximately \$50,000. It was then moved by Mr. Bunning, seconded by Mr. Sullivan, and carried to adopt the following resolution regarding the Frances F. Feris estate.

RESOLUTION RE  
FRANCES F. FERIS ESTATE

WHEREAS, Frances F. Feris, deceased, designated The University of Wyoming as a residuary beneficiary of her Last Will and Testament duly admitted for probate in the District Court Seventh Judicial District of the State of Wyoming for the County of Natrona (No. 11552), Casper, Wyoming, and

WHEREAS The University of Wyoming Foundation, a non-profit corporation under the laws of the State of Wyoming, is organized to assist and extend financial support to The University of Wyoming and to serve as agent for The University of Wyoming in the management and investment of property of any kind acquired by The University of Wyoming by gift or devise,

NOW THEREFORE, be it resolved that:

1. The Trustees of The University of Wyoming, as the lawful governing board of The University of Wyoming, do hereby transfer to The University of Wyoming Foundation all property given to The University of Wyoming by virtue of the Last Will and Testament of Frances F. Feris, deceased, as probated in the District Court Seventh Judicial District of the State of Wyoming for the County of Natrona (No. 11552). Such Foundation shall serve as agent of The University of Wyoming in the management and investment of such property and it shall pay over to The University of Wyoming the principal and income therefrom for use in accordance with the directions of the testatrix.
2. By authenticated copy of this resolution, upon distribution of said estate the Executor of the Estate of Frances F. Feris is requested to cause the transfer of title to all property given to The University of Wyoming to "The University of Wyoming Foundation," Old Main, University of Wyoming, Laramie, Wyoming 82071.
3. In accordance therewith, the Treasurer of The University of Wyoming Foundation, Mr. Elliott G. Hays, is duly authorized to execute any receipt or other act in behalf of The University of Wyoming Foundation or The University of Wyoming incident to the final distribution of said estate.

Ph. D. PROGRAMS IN THE  
COLLEGE OF ENGINEERING

After discussing the funds which would be required to support these programs, it was moved by Mr. Quealy, seconded by Mr. Sullivan, and carried that authorization be granted to the Department of Atmospheric Resources and to the Department of Mineral Engineering to offer the degree Doctor of Philosophy, effective with the 1973 Fall semester.

ACCREDITATION REPORTS --  
COLLEGE OF ARTS & SCIENCES

As a matter of information, President Carlson reported that the University administration has been notified of accreditation actions taken as cited below.

1. Department of Psychology. The Committee on Accreditation of the American Psychological Association has voted to continue the doctoral training program in clinical psychology at The University of Wyoming on full approval status.

2. Social Work Program. The Committee on Standards for Undergraduate Work Programs of the Council on Social Work Education has affirmed the approved status of the social work program at The University of Wyoming through 30 June 1974.

PHYSICAL PLANT

President Pence called upon Mr. Hollon, Acting Chairman of the Physical Plant and Equipment Committee, to present a report from that Committee. As cited below, the following items were discussed and acted upon in accordance with recommendations from the Physical Plant and Equipment Committee.

1. Plant Science Laboratories and Greenhouse Utilities. It was moved by Mr. Hollon, seconded by Mr. Bunning, and carried to authorize the University administration to call for bids on a contract to install approximately 610 lineal feet of 8-inch sewer in the extension of Gray's Gable Road and 730 lineal feet in the extension of 30th Street, which line would tie into an existing city system, and to proceed

to negotiate an agreement with officials of the City of Laramie to establish the assessment to be made against the abutting property owner in the future as beneficial use is made of the sewer. It was understood that, in the event 30th Street should be extended to the north, the sewer would need to be re-layed at a greater depth including 335 of the 750 lineal feet to be installed by the University; further that the City Engineer was of the opinion that no part of the cost of re-laying the sewer would be charged to the University since it would not be an abutting property owner. This special project is necessitated by a change in the subdivision plans of Mr. O'Dell of Laramie, and the need to provide a sewer disposal system for the Plant Science complex in time for full use of the facility at the beginning of the 1974 Spring semester. The estimated cost of this project is \$10,840, of which \$6,925 is available in the free balance of the Plant Science facility completion fund. It was moved by Mr. Quealy seconded by Mr. Bunning, and carried that \$4,000 be made available from the Trustees' Reserve to provide the total sum required for the construction of the sewer disposal system for the Plant Science complex.

2. Indian Hills Addition Easement. It was moved by Mr. Hollon, seconded by Mrs. Hickey, and carried to approve the request of Mr. Donald R. Lamb for a 10 foot strip easement extending from a point just east of the Quadradangle Club, east 612.45 feet at a consideration of \$1.00 per rod. This easement would provide for the placement of underground electricity, telephone and television cables to service a proposed Indian Hills Addition housing development to be located east of the Quadradangle Club and north of the University property encompassing the golf course.

3. Lyman Substation (Inactive). As a matter for report, Mr. Hollon informed the Trustees that a call had been received on 12 September 1973 from

the consulting engineering firm of Johnson, Fermilia and Crank, Kemmerer, Wyoming, in which they requested utilization of 8 to 8.5 acres of land on the substation for waste treatment facilities for the Town of Lyman. The request will be reviewed and brought to the October meeting for action.

4. Progress Reports. Mr. Pence called attention to the progress reports and change orders as submitted by President Carlson. Mrs. Hickey inquired about the status of the temperature control problem in the greenhouse. Dr. Carlson reported negotiations were still in progress and a report would be made at the next meeting of the Trustees.

#### BUDGET CHANGES

It was moved by Mr. McBride, seconded by Mrs. Hickey, and carried to approve the following changes to the 1973-74 budget, as recommended by the President.

1. College of Education. An additional appropriation of \$2,500 for the Educational Pilot Programs at Cheyenne and Casper for travel expenses.

2. Vocational-Technical Education Program. An appropriation of \$1,000 for travel costs incident to this program.

3. Agricultural Extension Service. Modification in the 1973-74 budget to continue the position of County Agent-at-Large for the 1973-74 fiscal year. Funds are available from carry-over Federal Smith-Lever monies.

#### CONTRACTS, GRANTS, GIFTS, AND SCHOLARSHIPS

Mr. Pence then called attention to the contracts, grants, gifts, and scholarships received by the University between 1 July and 29 August 1973, as reported by President Carlson. It was moved by Mrs. Hickey, seconded by Dr. Thorpe, and carried that the Trustees accept contracts and grants for the period in the amount of \$868,025. It was moved by Mr. Bunning, seconded by Mr. Hollon, and carried that the Trustees

accept gifts for the period in the amount of \$11,204. It was moved by Mr. Hollon, seconded by Mr. Bunning, and carried that the Trustees accept scholarships for the period in the amount of \$39,576.

MEDICAL EDUCATION  
PLANNING FOR WYOMING

President Carlson introduced Stephen C.

Joseph, M.D., whose appointment as Consultant to the President and Director of Medical Education Planning for Wyoming the Trustees had confirmed at their meeting on 3 August 1973. Dr. Joseph distributed copies of his draft proposal on medical education for Wyoming, as well as a copy of the resolution on medical education passed by the House of Delegates of the Wyoming State Medical Society at their meeting in Jackson, Wyoming, on 31 August 1973, and a copy of the list of members serving on the Advisory Committee for Medical Education in Wyoming. He commented on the current progress of medical education planning in the State and on his plans for keeping interested parties apprised of developments in the program. Dr. Joseph set forth the following goals for the program:

1. the continual improvement in quality, availability, and accessibility of health care for the people of Wyoming;
2. medical educational opportunities for Wyoming residents, the availability of places in medical school for qualified and motivated candidates;
3. increased recruitment and retention of young physicians to practice in Wyoming, particularly in the fields of family practice and primary care specialties (pediatrics, internal medicine, obstetrics-gynecology), and particularly in the smaller towns and rural areas of the State;
4. expansion and strengthening of the academic base of The University of Wyoming, with augmented teaching and research capabilities in many scientific and health professional departments and schools, at both undergraduate and graduate levels; and
5. a comprehensive medical education system whose conceptual point-of-departure and whose practical base of operations is involvement in, and support of, the health services delivery system within a defined geographic area; i. e., the boundaries of the State.

Dr. Joseph stated that he plans to have a definitive proposal ready for presentation to the Wyoming State Legislature in January 1974. All of the materials distributed by Dr. Joseph at the meeting will be available to interested persons in the office of the Consultant to the President and Director of Medical Education Planning.

REPORT OF THE AD HOC  
COMMITTEE FOR A STUDENTS'  
ATTORNEY

Mr. Hollon, Chairman of the ad hoc Committee for a Students' Attorney, reported the Com-

mittee had met on Thursday, 13 September, with Mr. Steve Miller and members of his staff to discuss the desirability of having at The University of Wyoming a Students' Attorney who would provide legal expertise for students, and that following the meeting, Mr. J. R. Geraud, Vice President for Student Affairs, had drawn up a proposed program to be considered by the Trustees. Mr. Hollon read excerpts from the proposal drafted by Mr. Geraud in which the duties and limitations of functions for the Students' Attorney were set forth. As a result of the discussion which followed, additions and corrections were made to items four and seven of the proposal. Mr. Geraud was invited to join the meeting and to participate in further discussion of the proposal. Upon the recommendation of the Committee, Mr. McBride moved that the Trustees approve the expenditure by the ASUW of the sum of \$8,000 for the support of the Students' Attorney Program, as set forth in the revised description circulated to the Trustees at this meeting, which program is approved for operation during the Spring semester of 1973-74 only. Mr. Sullivan seconded the motion and discussion followed. Dr. Carlson stated that the University administration could not endorse the proposal. In response to an inquiry by Mrs. Hickey, Mr. Geraud reported information he had received from neighboring universities concerning their student attorney programs. Dr. Schrader

stated that he was opposed to the proposal. On call for the question, the motion was carried. The program will be implemented as set forth below:

#### THE STUDENTS' ATTORNEY PROGRAM

1. Statement of Purpose: There may be a need for competent, continual legal advice to students of The University of Wyoming. By having a designated attorney available, this would be in furtherance of the objectives and activities of the Associated Students of The University of Wyoming to further the general welfare and education of individual students. It is believed that the individual students would greatly benefit by having an attorney available to counsel with them or refer them to an attorney when needed in regard to civil or criminal legal matters. In order to establish whether or not there is such a need, there shall be appointed a Students' Attorney for the Spring semester of 1973-74.
2. Qualifications: The Students' Attorney shall be an attorney admitted to the Bar of the State of Wyoming, who shall perform his duties as an independent consultant in accordance with specific contractual provisions.
3. Duties of the Students' Attorney:

The following duties shall be performed by the Students' Attorney:

- A. the Students' Attorney will assist only full-fee paying students of The University of Wyoming who seek advice in connection with personal legal problems;
  - B. provide individuals with general information concerning management of personal affairs involving legal implications, and prepare information which may be made available for students to guide them with regard to applicable principles of law on selected subjects;
  - C. the Students' Attorney shall, for the benefit of students, establish a legal referral system in conjunction with local Bar associations, and he shall maintain liaison with these organizations in order to develop and maintain local support for the Students' Attorney Program and facilitate effective and prompt handling of referrals;
  - D. records as regards students seeking advice shall be kept in strictest confidence and will be protected by all of the accepted lawyer-client relationships.
4. Limitations on Functions:
    - A. The Students' Attorney shall not represent or advise any student, student group or organization if the University is an interested

party to the matter, or if it requires a University decision, but may refer the matter to the appropriate University official having cognizance.

- B. The Students' Attorney shall not engage in any litigation or representation before any court on behalf of any student or student group or organization.
  - C. The Students' Attorney shall not advise or consult with any student group or organization.
  - D. He shall not represent or advise any student on any matter which is directly or indirectly in conflict with the interest of the University.
5. Financial Arrangements: A suitable compensation for the attorney, support for his functions, hours, and other matters pertaining to the Students' Attorney shall be set forth in a written contract as may be approved by the Students' Attorney Advisory Board, within available funds.
6. Students' Attorney Advisory Board:

The Student Senate of the ASUW shall establish a committee including:

- 1. the Student Senator from the College of Law;
- 2. five students appointed by the President of the ASUW.

The President of the ASUW shall designate a chairman from among the foregoing. In addition, a member of the Law School College, a member of the Albany County Bar Association, and a representative of the University administration shall be asked to serve in an ex officio capacity without the right to vote. This Board shall appoint the Students' Attorney with the advice and consent of the ASUW Senate. Such Board shall supervise the Students' Attorney Program and make recommendations to both the Students' Attorney and the ASUW Senate.

7. Removal: The Students' Attorney may be dismissed according to terms of his contract, by recommendation of two-thirds (2/3) of the voting membership of the ASUW Senate.

Mr. Geraud commented that if the Trustees are to have a binding obligation they will have to have an executed contract. Mr. Pence noted that a University official will have to sign such a contract, which should indicate that the student attorney will be hired as a consultant only. Mr. Geraud will prepare an appropriate contract. Mr. Geraud then left the meeting.

DEVELOPMENT COMMITTEE  
REPORT

Mr. Hollon, Chairman of the Development

Committee, reported that the Committee had

met on Wednesday, 12 September 1973, for a complete self-study. At their meeting the Committee prepared a Resolution based on the questions raised in a letter Mr. Quealy addressed to Mr. Pence under date of 13 June 1973, regarding The University of Wyoming Foundation. Mr. Quealy urged action by the Trustees in order that a statement of University policy might be available to The University of Wyoming Foundation prior to their meeting on 21 October 1973. It was moved by Mrs. Hickey, seconded by Mr. Bunning, and carried to accept the Resolution of the Committee as distributed to the Trustees at the meeting. A copy of the Resolution, as adopted, is attached to the official minutes of this meeting.

REPORT ON MR. PAUL HINES'S  
CONVALESCENCE

Mr. Pence announced that, on the basis of a

visit he and Mrs. Pence had recently with

Mr. and Mrs. Paul Hines at their home, he was happy to report that Mr. Hines is doing splendidly and is well on his way to becoming active. At that time Mr. Hines has asked to be remembered to the Trustees. Mr. Hollon stated he had talked to Mr. Hines also and their conversation reaffirmed the satisfactory convalescence reported by Mr. Pence.

REPORT ON MR. DAVID BERRY

Mr. Pence reported that he had learned from

John Berry, the father of David Berry, that

David is working in Torrington 5 or 6 hours a day and seems to be making good progress toward recovery from his recent serious illness.

It was moved, seconded and carried, that the Trustees go into executive session to discuss the recipient of the G. D. Humphrey Award.

G. D. HUMPHREY  
DISTINGUISHED FACULTY  
AWARD

Upon reconvening in open session, with the same members present, it was moved by Mrs. Hickey, seconded by Mr. Quealy, and carried that approval be given to the recommendation from the Faculty Senate Tenure and Promotion Committee for conferral of the G. D. Humphrey Distinguished Faculty Award for 1973, the recipient to be announced at the time of the Governor's Day banquet.

ADJOURNMENT AND DATE  
OF NEXT MEETING

There being no further business, upon a motion duly made by Mr. Bunning and seconded by Mr. McBride, the meeting was adjourned at 4:30 p. m. The next regular meeting of the Trustees will be 19 October 1973.

Respectfully submitted,

  
Winifred E. Hickey  
Acting Secretary

MINUTES OF THE DEVELOPMENT COMMITTEE MEETING

September 13, 1973

A special meeting of the Development Committee of the Trustees was held in the Board Room of Old Main on Wednesday, September 13, 1973, beginning at 9:00 a.m.

Committee members present were Chairman Hollon, Mrs. Hickey, and Mr. Quealy. Absent, Mr. Brodrick. Also present were President Carlson, Mr. Hays, Mr. McGaw and Mr. Joy.

The special meeting was called to formulate guidelines for the functioning of the University and the Development Office in relation to The University of Wyoming Foundation. Attached is a copy of the guidelines which were prepared for presentation to the Trustees.

The meeting adjourned at 2:00 p.m.

Respectfully submitted,



Anita Snapp  
Secretary

In response to the letter of inquiry bearing the date of June 13, 1973, the Board of Trustees of The University of Wyoming provide the following answers:

Question: 1. Should the University Board establish a basic organization for, and responsibility for, "Development" at the University of Wyoming? As a part of such policy the Board should answer the question - "Does the Foundation have any responsibility for development, and if it does, should it proceed on its own or must it conform to directives from some other source?"

Answer: In view of the great number of organizations concerned with generating funds for the University (i.e., alumni groups, individual colleges, University Archives, the Simpson Fund, and the Wyoming Foundation), the University must establish a basic policy for Development.

As a part of such policy The University of Wyoming Foundation has an integral part to play. The directors must feel a personal responsibility for development. The directors of the Foundation will work through and in cooperation with the development officer of the University who shall be in close contact with such directors and who shall render all possible assistance in all development work.

Question: 2. How may the Trustees of the University and the directors of the Foundation establish an organization and procedure for communication and rapport between the various agencies engaged in development activities?

Answer: The University development officer shall be responsible for communication and rapport among the various agencies engaged in development activities.

Question: 3. Would it be proper for the Foundation to employ its own development officer, who would be empowered to seek such legal counsel as necessary, and such other people as he might find desirable, in specific instances, to effectuate rapid and effective procedures to close gifts when potential donors are in the mood?

Answer: Because there are so many areas of development within the University, and because there might be legal problems in providing funds for a development officer within the Wyoming Foundation, the Board feels that development activities must be carried on through the development office of the University.

Future development officers of the University will be selected with the advice and consent of the Wyoming Foundation Directors, and the development officer of the University will be specifically instructed to consult with and be at the call of the directors of the Wyoming Foundation.

Question: 4. If it is not proper for the Foundation to engage a development officer and such legal counsel as is necessary, will it be possible for the University to secure additional legal counsel to avoid the untoward delays which are attending some donor's business?

Answer: The University will arrange for the retaining of one or more attorneys versed in estate planning and in the formulation of gifts and such lawyers will be available to the Wyoming Foundation Directors.

Question: 5. If the Foundation is authorized to take over at least a portion of the development function, should it be done with funds made available from the University, or should the Foundation proceed to produce results from the Foundation's own funds?

Answer: The above policy has been formulated to avoid the necessity of using for development or legal services funds held by the Wyoming Foundation.

Question: 6. If any or all of these policy matters are determined by the Board, will the Board establish a meeting between responsible officials of the Board and the Foundation, preferably at their fall meeting now scheduled for October 21st, the day following our regular October meeting?

Answer: Mr. Pence, president of the Board of Trustees and Mr. Hollon, chairman of the Development Committee of the Trustees, will be present at the Wyoming Foundation Directors meeting to discuss the action taken by the Trustees and to establish a basis for future rapport between the Board of Trustees and the Wyoming Foundation.